

Sun Prairie Soccer Club

Meeting Minutes / Action Items

Meeting Name:	Monthly Board Meeting - January
Recorder:	David Nelson
Location:	Prudential Realty Office
Time / Date:	Sunday, January 13, 2008 7:00 p.m.

Invitees/Attendees: (y/n - in attendance)

	Name		Name		Name		Name		Name		Name
Y	Ryan Baker, Recreation Program, Communications	N	Alan Coates, SPYSA Rep, Vice President	Y	Tom Gehrmann, Boys Competitive	Y	Tim McDowell, Girls Competitive	Y	Dave Nelson, Secretary	Y	Rachel Olson, Girls Girls Competitive
Y	Vince Padilla, Zia Rep, Vice President	Y	Sergio Loureiro, Boys Competitive	Y	Rich Tomscak, President	Y	Tom Veroeven, Member at Large	Y	Jack Wilkinson, Treasurer		

Agenda:

Item No.	Subject	Leader(s)	Item No.	Subject	Leader(s)
1.	Old Business	Rich	4.	Coaching Clinics	Ryan, Rich
2.	503 Incorporation, Financial start-up	Vince	5.	Recreation Program Update	Ryan
3.	Fields	Ryan, Tom	6.	Calendar	Rich

Minutes

1. Old Business:
 - a. Rent Storage Garage: Rich could not locate a heated garage.
 - b. Press release announcing new club will be out Wednesday per Vince.
2. Incorporation, Financial start-up.:
 - a. No check yet from SPYA. Rich has e-mailed Alan. Ryan will request funds from Alan. Vince will make Zia Deposit
 - b. Paperwork ready for state filing per Vince. Vince think can be filed by Feb. Cost about \$2000-2500 total, consisting of 503c fees of \$1500 and legal fees of \$750-1000.

Sun Prairie Soccer Club

- c. Jack to set-up checking account for SPSC at Bank of Sun Prairie. 4 officers to have account access (president, treasurer, VP Vince & secretary). Officers need to be at bank in person due patriot act.
- d. Agreed SPSC needs PO box. Jack will set-up with bank account. Agree also to acquire cell phone for club use – suggest US Cellular because incoming free – get a couple hundred minutes outgoing. Phone can rotate among board members as needed.
- e.
- 3. Fields:
 - a. Ryan to send e-mail to coaches regarding their home fields and field inventory / availability.
 - b. Rich to ask Trevor Baldwin to come to next meeting to discuss fields due Trevor’s knowledge of SP parks & recreation.
- 4. Coaching Clinics:
 - a. Agree to conduct coaching clinics at Wednesday night coach play soccer during first 30 minutes 8-8:30 at Prairie Athletic Club (PAC) for next 8 sessions. Focus to be on coaching technique (foot skills, passing, strike, receive, etc.). On completion of session suggest to survey coaching on clinics (coaches and players) needs going forward. Ryan to e-mail coaches regards Wednesday clinics @ PAC.
 - b. Discussed goalie clinics, open skills nights (indoors or outdoors). Parents inquiring regards SPSC camp this summer.
 - c. Discussed booking field time @ PAC for next season (start November 1 right after Fall season) in advance. All sure that SPSC could fill the time with clinics (skills, keeper camps) or play time. Suggest 6 hours commitment each week. Mon-Weds open @ PAC. Suggest 2 hours each Tuesday minimum. Rachel with Rich to discuss with Eric, Jenny, Pete @ PAC
- 5. Recreation Update:
 - a. Printed 2000 brochures, 800 kindergarten and 1200 for U-8. Brochures going home with every school. Will fill-up Ryan’s mail box!
 - b. Still considering U-10 in-house program. Numbers suggest U-10 in-house would have sufficient demand. Will offer at least one U-9 and U-10 travel teams.
- 6. SPSC Calendar:
 - a. Rich suggested we determine calendar of events for 2008. All Agreed. Significant dates on the calendar were submitted. Dave will document and send to board for confirmation, then to Ryan for publishing on the web site.
 - b. Discussed special events of a weeknight Spring registration / information day at a local middle school, Summer Camps, Fall Soccer fest and Youth Soccer nights Spring and Fall at SPHS
- 7. Other:
 - a. Discussed fielding High School teams next Fall. Will need to show up at practices to explain transition to High School.

Action Items

Item No.	Action No.	Open Date	Action Description	Lead(s)	Target Date
2	A	Oct 07	Request funding from Alan at SPYSA, Make ZIA deposit	Ryan, Vince	Jan 08

Sun Prairie Soccer Club

Item No.	Action No.	Open Date	Action Description	Lead(s)	Target Date
2	B	Oct 07	Open up SPSC checking account at Bank of Sun Prairie	Jack	Feb 08
1	C	Oct 07	Press Release announcing new club	Vince	Jan 08
2	D	Oct 07	Arrange legal 503 non-profit status and incorporation	Vince	Feb 08
2	E	Oct 07	Send letter to state soccer assoc notifying them of new club	Vince	Feb 08
5	F	Oct 07	Consider a Fall Kinderball program and report to board recommendation	Ryan	Winter 08
5	G	Oct 07	Recommend suggested structure for Rec program and how to solicit volunteers	Ryan	Dec 07
5	H	Oct 07	Consider U10 in-house recreational program and make recommendation to board	Ryan	Dec 07
5	I	Oct 07	Estimate profit / loss for rec program and present to board with any recommendations	Ryan	Dec 07
5	J	Oct 07	Estimate future field demand vs. field availability and report to board on "inventory of available vs. needed"	Tom G	Dec 07
2	L	Jan 08	Set-Up PO Box for SPSC	Jack	Feb 08
2	M	Jan 08	Set-Up Cell Phone for SPSC	Jack	Feb 08
4	N	Jan 08	Coordinate coaches clinics @ Wednesday night coach play @ PAC, Survey later needs	Ryan	Jan 08
4	O	Jan 08	Meet with PAC, discuss in door field commitment for 2008-9 season	Rachel, Rich	Feb 08
6	P	Jan 08	Document 2008 calendar for SPSC, post to web site	Dave	Jan 08

Next Meeting

Date: 2nd Sunday in February, 10th

Agenda Items

1. Cost Breakdown per Player
2. Spring Season preparation
3. Fields Update
4. Fundraising
5. Tryouts